

# **Supplementary Information**

**HAVANT BOROUGH COUNCIL  
COUNCIL  
27 January 2021**

I am now able to enclose, for consideration at next meeting of the Council to be held on 27 January 2021, the following supplementary information that was unavailable when the agenda was printed.

| <b>Agenda No</b> | <b>Item</b> |
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|----------|---|--------------|
| <b>7</b> | <b>Adoption of a New Constitution for the Council</b> | <b>1 - 2</b> |
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**Part 2**

**Section E 4 - Overview & Scrutiny Committee**

An amended 'tracked changes' page is enclosed to correct a typographical error identified in paragraph 1.3 of the above section.

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## Havant Borough Council CONSTITUTION

### Part 2

#### Section E 4 - Overview & Scrutiny Committee

The Council fully supports the role of its Overview and Scrutiny Committee in holding the **Cabinet** and others to account in discharging their functions and in policy formulation. The Council believes that the important parts of the role are:

- (i) to assist the **Full Council** and **Cabinet** in reviewing its major plans, policies and strategies, which will set the climate in which the Cabinet and other decision-making bodies are required to operate;
- (ii) to assist with policy formulation;
- (iii) to undertake specific reviews of the Council's organisation and service provision so that improvements can be made to service delivery.

#### Composition

- 1.1 The Overview and Scrutiny Committee will comprise ~~10-14~~ Councillors in **political balance**.
- 1.2 Members of the Committee must not be **Cabinet members**.
- 1.3 The Chairman and Vice Chairman will be appointed by **Full Council** annually ~~and will be a member of the minority party~~
- 1.4 Either the Chairman or the Vice Chairman must be a member of a minority party, or an independent. Although nothing will preclude the Council from selecting a Chairman who is a member of a minority party, or an independent, as the Chairman at any time, in the event that a minority party holds one third of the seats on the Council, then the Chairman must be selected from the membership of that party. In the event that the Chairman is from the majority party then the Vice Chairman must be selected from a minority party or be an independent

#### Quorum

- 1.5 The Overview and Scrutiny Committee **quorum** will be 5 Councillors.

#### Matters reserved the for Overview and Scrutiny Committee

The Overview and Scrutiny Committee:

- 2.1 will discharge the Council's functions under section 9F Local Government Act 2000;
- 2.2 will be responsible for the Council's scrutiny function including the preparation, implementation, monitoring and review of an annual work programme for overview and scrutiny in accordance with the objectives of the Council Plan and arrangements for the scrutiny of other public bodies particularly where required to do so by law. At the first meeting each year of the Overview and Scrutiny Committee, it will consider and agree the work programme.

XX April 2020

Part 2 B – Responsibility for Functions  
[this will reflect the relevant section of Part 2 A– G]

[EACH INDIVIDUAL PART TO BE DATED  
WITH THE DATE OF  
FULL COUNCIL APPROVAL]

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